

CODE OF PRACTICES AND PROCEDURES FOR FAIR DISCLOSURE OF UNPUBLISHED PRICE SENSITIVE INFORMATION

[Pursuant to Regulation 8(1) of the SEBI (Prohibition of Insider Trading) Regulations, 2015]

INTRODUCTION:

The Board of Directors of Binod Jute & Fibre Limited shall adhere to the practices and procedures detailed in this Code of practices and procedures for fair disclosures of unpublished price sensitive information (herein after called 'UPSI') which is in compliance with Regulation 8(1) of SEBI (Prohibition of Insider Trading) Regulations, 2015 read with Schedule A of the Regulations. This code is adopted by the Board in order to ensure fair disclosure of events and occurrences that could potentially impact price of listed securities of the Company in the market.

AMENDMENT, MODIFICATION AND WAIVER:

This Code may be amended, modified or waived only by the Company's Board of Directors and must be publicly disclosed if required by any applicable law or regulation. As a general policy, the Board will not grant waivers to the Code.

TITLE:

This Code will be known as "Code of practices and procedures for fair disclosures of unpublished price sensitive information" hereinafter referred to as this Code.

EFFECTIVE DATE:

This code has been adopted by the Board of Directors and is made effective since the date of its adoption.

PURPOSE:

In terms of Regulation 8(1) of the newly introduced SEBI (Prohibition of Insider Trading) Regulations, 2015, it is mandatory for every listed company to formulate a Code of practices and procedures for fair disclosures of unpublished price sensitive information in adherence to the principles set out in the said regulations.

The Code seeks to ensure timely and adequate disclosure of unpublished price sensitive information by the Company to the investor community. It will be applicable to Company's Directors, promoters, officers, employees and connected persons.

The Company shall follow the Principles of Fair Disclosure for purposes of Code of Practices and Procedures for Fair Disclosure of Unpublished Price Sensitive Information detailed hereunder:

- a) The Company shall ensure prompt public disclosure of UPSI that would impact price of Equity Shares or securities of the Company no sooner than credible and concrete information comes into being in order to make such information generally available.
- b) The Company will ensure uniform and universal dissemination of UPSI to avoid selective disclosure.
- c) The Compliance Officer of the Company shall act as the Chief Investor Relations officer to deal with dissemination of information and disclosure of unpublished price sensitive information.
- d) The Company shall ensure that any Price Sensitive Information which has to be disclosed/ disseminated shall be pre-approved by the Managing Director prior to its disclosure / dissemination.
- e) The Company will make prompt dissemination of UPSI that gets disclosed selectively, inadvertently or otherwise to make such information generally available.
- f) The Company will provide appropriate and fair response to queries on news reports and requests for verification of market rumours by regulatory authorities.
- g) The Company will ensure that information shared with analysts and research personnel is not UPSI.
- h) The Company will develop the best practices to make transcripts or records of proceedings of meetings with analysts and other investor relations conferences to ensure official confirmation and documentation of disclosures made.
- i) The Company will handle all UPSI on a need-to-know basis.

POWERS OF BOARD OF DIRECTORS:

The Board of Directors of the Company will be responsible for implementation of this 'Code'. It shall have the power to amend any of the provisions relating to this code, as it may deem fit from time to time.

DISCLOSURE OF THE CODE IN PUBLIC DOMAIN:

This code and every subsequent amendment thereto, shall be promptly intimated to the Stock Exchange where the shares of the Company are listed.

CODE OF CONDUCT TO REGULATE, MONITOR AND REPORT TRADING BY EMPLOYEES AND CONNECTED PERSONS

[Pursuant to Regulation 9 of SEBI (Prohibition of Insider Trading) Regulations, 2015]

The Board of Directors of Binod Jute & Fibre Limited adopted the Code of conduct to regulate, monitor and report trading by employees and connected persons framed pursuant to Regulation 9 of SEBI (Prohibition of Insider Trading) Regulations, 2015 read with Schedule B of the Regulations.

The following code sets out the agreed standards of principle and practice which should be followed in performing their duties as Insiders and they are expected to comply with the code:

1. The Compliance Officer shall report to the Board of Directors and monitor trading in shares by its employees and other connected person(s) for the purpose of achieving compliance with the Regulations under this code of conduct.
2. The Compliance Officer shall give a report every financial year, to the Board of Directors through the Audit committee, of all the details of the dealing in the securities by the Insiders.
3. All information shall be handled within the organization on a need-to-know basis and no Unpublished Price Sensitive Information (herein after called 'UPSI') shall be communicated to any person except in furtherance of the insider's legitimate purposes, performance of duties or discharge of his legal obligations except with the written permission of the Managing Director. This will apply to all employees of the Company irrespective of status, designation, role or duties in the Company.
4. All trading in the securities of the Company beyond trading value in excess of Rs.10 lakhs over a period of any calendar quarter shall be undertaken with prior written permission of the Compliance Officer who shall specify the maximum number of securities to be traded and the period of such trading.
5. The trading window for dealing in securities of Company shall be closed for such price sensitive information mentioned below:
 - i. In respect of declaration of unaudited/audited financial results the "Trading Window" shall be closed from the date of the notice to the Stock Exchange of the Board Meeting and shall be opened forty eight hours after the date of declaration /publication of the Annual /Half Yearly /Quarterly results as the case may be;
 - ii. In respect to any other price sensitive information the Trading window shall be closed from the date of the Board Meeting where the decision on any of the price sensitive information matters as detailed in Regulation 2(1)(n) of the SEBI (Prohibition of Insider Trading) Regulations, 2015 is taken and shall be opened forty eight hours after the decision is made public.
 - iii. The Trading window shall be closed from the date of the notice to the Stock Exchange of the Board Meeting for approval of any dividend whether interim or final and shall be opened forty eight hours after the decision is made public.

All specified persons shall conduct all their dealings in the securities of the Company only when the Trading Window is open and no specified person shall conduct any dealing in the securities of the Company during the closure of the Trading window.

"Trading Window" may be closed by the Company during such time in addition to the above period, as it may deem fit from time to time.

The trading window shall also be applicable to any person having contractual or fiduciary relation with the Company, such as auditors, accountancy firms, law firms, analysts, consultants etc., assisting or advising the Company.

6. All specified persons intending to deal in the securities of the Company above the Limit as mentioned above, may do so only after getting pre-clearance from the Compliance Officer. And if the amount is below the threshold limit then they can deal in the securities without getting any pre-clearance from the Compliance Officer.

An application may be made to the Compliance officer for getting pre-clearance. An undertaking shall also be executed in favour of the Company and submitted to the Compliance officer by such Specified person incorporating, inter alia, the following clauses, as may be applicable:

- (a) That the Specified person does not have any access or has not received "Unpublished Price Sensitive Information" upto the time of signing the undertaking.
- (b) That in case the specified Person has access to or receives "Unpublished Price Sensitive Information" after the signing of the undertaking but before the execution of the transaction he/she shall inform the Compliance

Officer of the change in his position and that he/she and his/her Immediate Relative would completely refrain from dealing in the securities of the Company till the time such information becomes public.

(c) That he/she has not contravened the code of conduct for prevention of insider trading as notified by the Company from time to time.

(d) That he/she has made a full and true disclosure in the matter.

7. All specified persons and their Immediate Relative shall execute their order in respect of securities of the Company within one week after the approval of pre-clearance is given. If the order is not executed within one week after the approval is given, the specified person and their Immediate Relative must pre-clear the transaction again.

Explanation: If a part of the transaction has been executed within a week, then the remaining part of the transaction, irrespective of the Quantum of such transaction, shall be pre-cleared again if made after that week.

8. All specified Persons who buy or sell any number of securities of the Company shall not enter into an opposite transaction i.e. sell or buy any number of shares during the next six months following the prior transaction. The Compliance Officer is empowered to grant relaxation from strict application of such restriction for reasons to be recorded in writing provided that such relaxation does not violate these regulations.

9. Every Specified Person shall be individually responsible for complying with the provisions of the Code (including to the extent the provisions hereof are applicable to his/her dependents).

Any Specified Person who trades in securities or communicates any information for trading in securities, in contravention of this Code may be penalized and appropriate action may be taken by the Company. Specified Persons who violate the Code shall also be subject to disciplinary action by the Company, which may include wage freeze, suspension, ineligibility for future participation in employee stock option plans, etc. The action by the Company shall not preclude SEBI from taking any action in case of violation of SEBI (Prohibition of Insider Trading) Regulations, 2015.

10. In case it is observed by the Company / Compliance Officer that there has been a violation of SEBI (Prohibition of Insider Trading) Regulations, 2015 it shall be informed to SEBI by the Company.